



INVISIBLE DISABILITIES WEEK 2018 PROCLAMATION SUBMISSION

Step 1

- Contact IDA at info@invisibledisabilitiesweek.org and let us know you would like to submit a proclamation request on behalf of those living with invisible disabilities in your state. We want to verify if one has already been submitted for your state.

Step 2

- Contact the state or local government office from which you wish to request a proclamation.
- Confirm the format for submitting the proclamation request, including their preferred length in words.

Step 3

- Write a cover letter requesting a proclamation if needed
- Submit your request to the government office in their preferred format.

How to submit

In order to expedite the proclamation in a timely manner, the following information is usually required:

- Requestor must provide a draft text of the proclamation (use sample below) in the preferred format.
- The purpose of the Proclamation: **Invisible Disabilities Week**
- The date when the proclamation is needed: **October 14-20, 2018**
- IDA's mission: **Invisible Disabilities Association (IDA) encourages, educates and connects people and organizations touched by illness, pain and disability around the globe.**
- Requests should include the name and daytime telephone number/e-mail address of the person submitting the request.

Language of Invisible Disabilities Week Proclamation:

WHEREAS, Wayne Connell, the founder and president of the Invisible Disabilities Association, established IDA in 1996; and

WHEREAS, his reason was out of desire to educate friends and family about his wife's invisible disabilities and a passion for helping others; and

WHEREAS, millions around the globe are live with daily illness, pain and disability and IDA provides programs and resources for understanding; and

WHEREAS, IDA strives to encourage, educate and connect people and organizations touched by illness, pain and disability; and

WHEREAS, with the help of IDA, we may envision a world where people living with illness, pain and disability will be Invisible No More;

Step 4

- Contact info@invisibledisabilitiesweek.org and let us know the date your request was submitted.
- Send Proclamation to info@invisibledisabilitiesweek.org once you have received it.